

# Kim Kessler

FASHION DESIGNER,  
PRODUCTION MANAGER + DIGITAL PUBLISHER

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## EXPERIENCE

### PRODUCTION MANGER

NATURE USA / [BGREENAPPAREL.COM](http://BGREENAPPAREL.COM) / AUGUST 2010 THRU PRESENT

- Proven ability to manage production through a critical path to achieve tight deadlines
- Experienced w/measuring garments to meet customer technical package specifications.
- Ensure lab dips, strike offs and trim approval are reviewed and commented on so the factories can proceed with salesman samples and production.
- Supervised and partook in the preparation of all sample and production technical packages.
- Conduct daily correspondence with domestic factories, dye house and trim suppliers.
- Maintain inventory for retail and wholesale website for private label.
- Process knitting and converting order once customers purchase order are received.
- Travel to trade shows/festivals to promote private label.

### DESIGN CONSULTANT

KNBC GRAPHICS / [KNBCGRAPHICS.COM](http://KNBCGRAPHICS.COM) / AUGUST 2004 THRU AUGUST 2010

- Instrumental in obtaining new clients.
- Assisted in the creative direction, logo and brand identity design, web design, corporate collateral products and materials.
- Tend semiautomatic sewing machine with multiple-sewing heads.
- Able to help clients design and produce garments.
- Developed original embroideries, embellishments and prints.

### PAYROLL MANAGER

SOCAL FRAMING / FEBRUARY 1999 THRU AUGUST 2010

- Process time records and compile payroll statistics.
- Maintain payroll control records and calculated payrolls.
- Directed preparation of government reports.
- Reviewed payroll to ensure accuracy.
- Respond to written and telephone requests for salary and hire dates.

### FASHION DESIGNER, OWNER

KIKI ORIGINALS / [KIKIORIGINALS.COM](http://KIKIORIGINALS.COM) / SEPTEMBER 1997 THRU NOVEMBER 2008

- Managed all business affairs including bookkeeping, marketing, networking and advertising.
- Trained and supervised employees/interns in all aspects of the store and manufacturing including sales, scheduling and sewing.
- Created custom garments, including bridal gowns, bridesmaids, mother of the bride/groom and flower girl dresses to meet customer specifications.
- Expert experience in coordinating fabric and accessories in preparation for final sewing and assembly.
- Recreate heirloom and vintage gowns to make current and wearable.
- Able to sketch designs to create patterns from sketches to proceed for grading.
- Purchased fabric and trim for custom gowns.
- Traveled to trade shows to purchase merchandise essential for the retail selling floor.
- Conduct fittings with customers to ensure the fit of the garment are the look and feel they desire.
- Developed and marketed a group of products and accessories.

### STORE MANAGER

EXPRESS / SEPTEMBER 1994 THRU APRIL 1998

- Managed retail store and supervised employees.
- Executed daily operations of goals to ensure productivity.
- Prepared and directed workers preparing merchandise displays and advertising copy.
- Ensured compliance of employees with established security, sales and record keeping procedures and practices.
- Answered customer complaints and inquiries.
- Interviewed, hired and trained employees.

## EDUCATION

Fashion Design Certificate  
Fashion Merchandising Certificate  
Digital Publishing Certificate  
Assistant Dressmaking Certificate

## TECHNICAL SKILLS

Adobe Illustrator  
Adobe Photoshop  
Adobe InDesign  
Autocad 2010  
Microsoft Excel  
Microsoft Word  
Pattern drafting  
Draping  
Sketching  
Couture alterations including beading

## EXPERTISE

Client Relations  
Custom Design  
Merchandising  
Networking  
Event Planning

## INTERESTS

Current fashion  
Travel + local culture  
Work/life balance  
Gardening  
Cooking  
Golfing  
Boating

## PORTFOLIO

KimKessler.com

## REFERENCES

Available upon request